



Beni-Suef University  
Faculty of Dentistry  
Internship unit



## INTERNSHIP PROGRAM POINT SYSTEM & REGULATIONS

### Internship Program Point System:

No	Specialty	Procedures	Points
1	Oral Diagnosis, Oral Medicine & Periodontology	Comprehensive diagnosis case & treatment planning	5
		Medicine case	10
		Periodontal therapy (gingivitis case)	10
		Periodontal therapy (periodontitis case)	5/quadrant
		Periodontal surgery	25
2	Oral & Maxillofacial Surgery	Surgical removal of impacted teeth:	
		• Soft tissue impaction	15
		• Bony impaction	
		a. Low difficulty	25
		b. Moderate difficulty	30
		c. High difficulty	40
		Simple extraction (closed)	10
		Complicated extraction (badly broken teeth)	15
		Extraction of remaining roots	15
Dentoalveolar surgery (remaining root separation and surgical removal)	20		
Ridge preservation / Bone graft	30		
Alveoloplasty	15		

		Implant insertion	70
		Biopsy	20
<b>3</b>	<b>Pediatric Dentistry</b>	Pulpotomy	20
		Pulpectomy	25
		Stainless steel crown	20
		Extraction	5
		Composite restoration	10
		Endodontic treatment	5/canal
		Fissure sealant	5
		Space maintainer	20
		Varnish	10
<b>4</b>	<b>Oral &amp; Maxillofacial Radiology</b>	Periapical X-ray	5
		Panoramic X-ray	15
		CBCT	30
<b>5</b>	<b>Operative Dentistry</b>	All carious lesions except incipient caries	10
		Management of incipient lesions (Medical model, preventive measures, probiotics, pits and fissures sealants or preventive resin restoration)	5
		Advanced esthetic cases (Any esthetic derangement except discoloration as Diastema closure, Peg-shaped lateral, Enamel hypoplasia)	15
		Management of discolored vital teeth <ul style="list-style-type: none"> <li>• Polishing</li> <li>• Micro and Macro-abrasion</li> <li>• Bleaching</li> <li>• Direct resin veneer</li> </ul>	5 10 15 20
		Management of badly broken-down tooth	20
		Retreatment or management of failed	5

		restorations	
		Management of non-carious lesions	20
<b>6</b>	<b>Endodontics</b>	Anterior/ premolars	5/canal
		Molars	10/canal
		Simple retreatment	15/canal
<b>7</b>	<b>Fixed Prosthodontics</b>	All-ceramic laminate veneer case	40
		All-ceramic endo-crown case	40
		Fiber post + composite core + all ceramic crown or Metal post + core + crown	50
		Custom made metal post and core + metal-ceramic crown	50
		Simple or complex bridge	70
		Retreatment of a failed bridge	70
<b>8</b>	<b>Removable Prosthodontics</b>	Overdenture (Telescopic, implant supported, tooth supported with attachment)	70
		Vitallium	60
		Single or complete denture	40
		Acrylic partial denture	15
<b>9</b>	Seminars, Case presentation		15
<b>10</b>	Lectures, Demonstrations, Clinical/lab sessions, Small group discussion		10
<b>11</b>	Workshops		25

### **Regulations for Progression and Internship Program Completion:**

The following policies support the interns to complete internship program and achieve the certificate.

#### **Safety:**

##### **1-Needle prick:**

Follow these procedures:

- The needle should be sent to the laboratory in a closed and sterile container to check for HBV.
- The prick site must be cleaned and dressed.
- A blood sample at zero time, 30 days and at 6 months to be taken from the intern to check for HBV and should be documented in the intern file in the department.

**2-Personal safety** should be always considered especially when dealing with body fluids or communicable diseases. Any violation may lead to immediate termination.

**Attendance rules:**

- The working hours for the intern per day are from 9:00 am -2:00 pm.
- Attendance will be taken:
  - 9:00-9:15 am.
  - 9:15-9:30 am will be considered late (half working day).
  - After 9:30 am will be considered absent.
- In case of noncompliance (leaving without permission), the intern is considered absent for this day.
- For each intern, there is a schedule for emergency days. In case of absence with permission, the intern should arrange for a replacement for this day. In case of absence without permission, the day is counted as 3 days.
- The maximum absence rate for the intern per round is 25%. If this limit is exceeded, the intern must attend one extra month in his/ her internship.
- Attendance must be registered daily to be able to record the absence rate of the interns per round.

**Clinic's Rules:**

- The uniform is clean long lab coat (preferred to wear a disposable gown) with scrub and head cap.
- Footwear may include sneakers or other comfortable, closed-toe footwear. Open toed footwear is **NOT ALLOWED** in clinics.
- Food and drinks are not allowed in the clinic area.
- All Personal belongings like books, bags, etc., are not allowed in the clinic according to infection control regulations.

- All interns should conduct in a professional matter.
- Clinical records, radiographs, treatment plan or any other data related to patients are extremely confidential. It is totally prohibited for students or staff to remove patients' record from the file.
- Always be under supervision either in treatment or medication prescription.

**Infection control management:**

<b>Dentist:</b>	<p><b>Gloves</b></p> <p>Hands must be washed before wearing gloves. After finishing the treatments discard gloves and wash the hand again.</p> <p>Gloves should be applied just before initiating the procedure for the patient.</p> <p>If you observe or suspect that gloves have become torn or perforated, remove them, perform hand hygiene and reglove where appropriate.</p>	<p><b>Face Protection</b></p> <p>Wear eyeglasses for protection of the eyes and clean it with disinfectant in between patients.</p> <p>A new surgical mask must be used for every patient.</p> <p>Masks are put before gloving.</p>	<p><b>Clothes Protection</b></p> <p>Wear a clean long lab coat (preferred to wear a disposable gown).</p> <p>Coats should be changed daily or if they become contaminated with blood.</p>
<b>Dental Unit:</b>	<ol style="list-style-type: none"> <li>1. A chemical germicidal spray is used to disinfect the dental chair and practice table between the patients.</li> <li>2. Plastic covers should be used to cover, light handles, control buttons as well as the handles of saliva ejectors and suction.</li> <li>3. All covers should be replaced between the patients.</li> </ol>		
<b>Instruments:</b>	<ol style="list-style-type: none"> <li>1. Prepare and organize work procedures so that all the required equipment is gathered for the task.</li> <li>2. Sterile instruments and devices should be stored in an enclosed space, such as closed or covered cabinets.</li> <li>3. They should remain wrapped until ready for use.</li> </ol>		

	<ol style="list-style-type: none"> <li>4. Spatially separate work areas and equipment into clean versus contaminated, sterile versus unsterile.</li> <li>5. If an item is needed for a procedure, but not on the procedure tray, it should only be retrieved using transfer forceps or by first ensuring that the OHCW's hands are clean.</li> </ol>
<b>Handling of sharp instruments:</b>	<ol style="list-style-type: none"> <li>1. The needle must be recapped before removal from the syringe.</li> <li>2. Recap the needle by one hand using the scoop technique.</li> <li>3. All sharp disposable instruments must be discarded in a puncture resistance container.</li> </ol>

**Violation Warning:**

- First violation will have a verbal warning.
- Second violation will have a written warning.
- Third violation will be reported to internship program supervisor which in turn will submit a report regard these repeated violations to the committee responsible for the internship training, who in turn will consider prohibition from entering the clinic for a specified period or the month is repeating the whole month.